



## Admissions Process & 2018-19 Tuition & Payment Information

Thank you for considering Gig Harbor Academy, where we empower every child through joyful discovery. The information below provides an overview of the Admissions process. If you have any questions, please call the office at 253-265-2150.

- We offer rolling enrollment throughout the year at GHA. If you have not already done so, schedule a visit to take a tour of the GHA campus by calling the school office 253-265-2150 or attend an open house.
- Return a completed Application and the Request for Records Form (Prekindergarten-5<sup>th</sup> Grade applicants) with the \$100 non-refundable application fee.
- All Preschool classes are filled on a first come-first serve basis. Spots become available after re-enrollment is complete for current GHA students and their siblings. If interested in Preschool, please return a completed Preschool Registration Form along with the \$100 application fee and 10% non-refundable deposit to save your child’s space in the class. Please make checks payable to Gig Harbor Academy.
- Schedule a class visitation day for your child (Prekindergarten-5<sup>th</sup> Grade).
- Upon acceptance, parents will be asked to complete an enrollment contract, submit immunization records, and pay a deposit to reserve their child’s spot in the class.

### Enrollment Requirements:

- Please return contract signed by both parents/guardians and all necessary enrollment forms with deposit, by the due date indicated on the contract.
- Prekindergarten – 5<sup>th</sup> Grade must complete a Perpetual Enrollment Tuition Contract
- Enrollment deposits are 10% of total tuition for Prekindergarten – 5<sup>th</sup> Grade (deposits are non-refundable).
- Three payment options are available:
  - **Plan A:** One payment. Tuition must be paid in full on or before June 1.
  - **Plan B:** Three payments: Due June 1, September 1, and January 1.
  - **Plan C:** Monthly payments: Due the 10<sup>th</sup> or 20<sup>th</sup> of each month with the last payment due on March 1st. **This plan requires automatic bank draft and includes a \$15 per month administrative charge.**

	<b>Discoverers (Preschool)</b>	<b>Explorers (Preschool)</b>	<b>Adventurers (Preschool)*</b>	<b>Prekindergarten*</b>	<b>Kindergarten – Fifth Grade</b>
Days	Friday	Mon/Wed (Exp. 1) or Tues/Thurs (Exp. 2)	Monday –Thursday	Monday-Friday	Monday-Friday
Times	9 AM-11 AM	8:45 AM –11:30 AM	12:15 PM -3:15 PM	9:00 AM –3:00 PM	8:45 AM –3:30 PM
Age Requirements	2 years of age by August 31 <sup>st</sup>	2 ½ years of age by August 31 <sup>st</sup>	3 ½ years of age by August 31 <sup>st</sup>	4 years of age by August 31 <sup>st</sup>	5 years of age by August 31 <sup>st</sup>
Tuition	\$1,418	\$3,402	\$5,602	\$10,610	\$14,621
10% deposit	\$142	\$340	\$560	\$1,061	\$1,462

*\*Children must be completely independent in the bathroom.*